

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 05/13/2024

**Time:** 7:00 p.m.

**Place:** Virtual Meeting using Teams

<p><b>Meeting called to order by Chair Gregory at 7:00 p.m.</b>  <b>Present:</b> Commissioner Gregory, Commissioner Huntington, Commissioner Stewart, Commissioner Pearson, Commissioner Tate, Chief LaGrandeur, AC Buchanan, DAS Patti, DA Luther, PIO/CSS Laboda, BC Murray, Lt. Trueblood, FF/PM Bettencourt, Vol. Curley, Vol. Hansen, AC Nathan Post (KCFTC), Office Assistant Sadie Jones and family, Dave Wetter, Ann Wetter, Jennifer Wetter, Bobbie Moore (Village Green Metropolitan Park District Commissioner), and a few other Kiwanis members. <b>Excused:</b> AC Abrigo</p>		
<u><b>Topic</b></u>	<u><b>Action</b></u>	<u><b>Assigned/ Deadline</b></u>
<p><b>Meeting Agenda:</b> The Board reviewed the meeting agenda. The agenda was approved as presented. <b>Approved</b></p>	<b>*MSC</b>	
<p><b>OATH OF OFFICE:</b> The swearing in of Office Assistant Sadie Jones, introduced by DAS Katie Patti, was conducted by Commissioner Gregory.</p>		
<p><b>FIRE CHIEF DAN SMITH COMMUNITY SERVICE AWARD:</b> Chief LaGrandeur explained that the Fire Chief Dan Smith Community Service Award was established in 2023 to honor Chief Smiths career and significant contributions to the fire district and the communities we serve. When thinking about this award and what it means, we thought it shouldn't just be for fire department members, and that it should include members of our community. Ideal candidates for this award are individuals who have shown selfless dedication to public service, embodying the values Chief Smith instilled in the culture of NKF&amp;R. For 2024, the person we chose for this award has shown the qualities and characteristics of an ideal candidate, not only for the last year but for many years as a member of our community. And that person is <u>Dave Wetter</u>. He is a longtime Kingston resident and is here tonight accompanied by his wife Ann and daughter Jennifer. In the fire service, we recognize that people need support to be successful in public service, so we wanted to thank Ann for what she has done to support Dave, which in turn helps others. Chief LaGrandeur highlighted some of the many accomplishments and qualities of Dave which we believe showcase why we have selected him for this award. Dave Wetter accepted the award and thanked NKF&amp;R for being one of the finest examples of a governmental agency that goes above and beyond the call of duty to interact and support our community.</p>		
<p><b>Meeting Minutes:</b> A review of the meeting minutes from the April 22, 2024, Regular Board Meeting was conducted. The minutes were approved as presented. <b>Approved</b></p>	<b>*MSC</b>	
<p><b>Blanket Voucher Approval (BVA):</b> The following batches were presented for approval: <b>BVA Batch #4.7 for \$969.78, BVA Batch #4.8 for \$253.02, BVA Batch #5.1 for \$225,345.64, BVA Batch #5.2 for \$77,564.23, and BVA Batch #5.3 for \$216,526.10.</b> Commissioner Stewart provided an overview of all the expenses. <b>Approved</b></p>	<b>*MSC</b>	

05/13/24 - Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><b>Payroll:</b> DAS Patti presented the Amended April Payroll for <b>\$527,930.59</b>, the OA April Payroll for <b>\$4,684.77</b>, and the May Payroll for <b>\$517,306.99</b> to the board. <b>Approved.</b></p>	<p><b>*MSC</b></p>	
<p><b>Public Comment:</b> Chair Gregory called for public participation. Bobbie Moore, who is a long-time affiliate of Village Green and Dave Wetter, requested to speak. Bobbie shared a wonderful story about Daves public service. She wanted to thank Dave for all that he has done and continues to do within the community. She also wanted to thank us for honoring Dave and his family for all their efforts throughout the years.</p>		
<p><b>Chief's Report:</b></p> <p><b>Chief LaGrandeur:</b> Marine 81 needs repair to hull due to spray-on coating deteriorating, causing water to get trapped between the coating and the aluminum hull. At this point there is only minor corrosion, but if left as-is the condition will only get worse, possibly resulting in major repairs needed. The total cost including tax will be about \$38,000.00. The cost may increase if more damage is found during the coating removal process. We plan to send the boat to North River boats in Roseburg, Oregon to have the work completed. They are the original manufacturer and understand the build of the vessel. This repair will require the removal of the fire pump, foam tank, generator, batteries, and other electronics. We have discussed the timeframe for doing this with North River and they are comfortable with waiting until October to do the work. This will ensure we have the boat in service for the 4<sup>th</sup> of July and summer months. There is no significant damage, and we feel the repairs can wait while we maintain the safe operation of the boat.</p> <p>The new ambulance has increased in cost significantly since last year. The contract requires the buyer to cover cost increases. The total increase for the new ambulance is \$60,189.00, making the new total including tax \$368,795.23. It is to be noted that this assumes there are no further increases during the building process. The chassis is now a 2024 rather than the 2022 that we were originally going to receive due to the 2022 no longer being available, which is a major component of the cost increase. We had researched other options, but starting over with a new order and a different vendor would likely not result in any cost savings. It may cost more, plus the delivery time will be longer. Our new delivery date for the ambulance is going to be tentatively in November as it was previously supposed to be in July. The new ambulance does come with a new power lift gurney and loading system, which currently would cost \$62,000.00 if we bought it separately.</p>		

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<p>Currently working on scheduling a meeting with the Suquamish Tribe to get an update on the grant process with Station 84 and discuss possible future options if the grant process is not successful. He will continue to keep the board updated on any progress with the Station 84 project.</p> <p><b>Chief Buchanan:</b> The call volume for April 2024 was 330 incidents. Of those, 66% were EMS, and 34% were non-EMS. We had no structure fires in our district in April. We had 146 transports in April, which does not include transports by mutual aid agencies or airlifts. The total hours of overtime/comp time earned in April was 732.5 hours. No hours are reported for Bainbridge Island overtime. As of May 1<sup>st</sup>, four of our members will have step increases. Firefighter Klunk will move to step 3, and Firefighters Billy Bergstrom, Quintin Schoonmaker, and Brady Vernik will move to step 2. Firefighter/Paramedic Michael Nicholas has been selected to be promoted to Lieutenant, which will be effective June 1<sup>st</sup>, 2024. He will remain on A Shift as a Lieutenant. We have given conditional offers of employment to two candidates for the position of entry-level firefighter. One is Joel Hansen, a current NKF&amp;R volunteer. The second is Dayne Devine, a candidate from our current hiring list. Dayne is a volunteer at Riverside Fire and Rescue (Pierce County Fire District 14). Both will attend the fire academy in September but will start before that, pending successful completion of the pre-employment process (exact start dates to be determined, but are expected to be August 1<sup>st</sup>).</p> <p><b>Chief Abrigo:</b> Provided a written report in his absence that was shared by Chief LaGrandeur.</p>		
<p><b>Public Comment:</b> Chair Gregory called for public participation. There was none.</p>		
<p><b>Good of the Order:</b></p> <p>Michele informed the board that we have yet to secure a photographer for the Board of Commissioners pictures and that we will need to push the pictures back towards the end of June at this time. She informed the board that if any members are in need of new uniforms to contact Chief Abrigo or Firefighter Hough and we will be sure to get those items ordered for you.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:47 p.m. Approved</b></p>	<p><b>*MSC</b></p>	

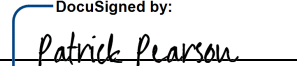
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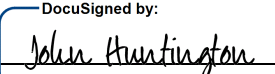
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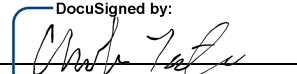
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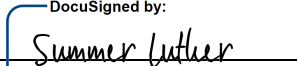
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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
ACTION ITEMS**

Topic	Motion	
<b>Acceptance of the Agenda</b>	Motion by Commissioner: Pearson	Motion to approve the agenda as presented.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	
<b>Approval of the Minutes for 04/22/2024</b>	Motion by Commissioner: Huntington	Motion to approve the minutes as presented.
	2 <sup>ND</sup> by Commissioner: Tate	
	Carried/Vote	
<b>Voucher Approval:</b> BVA Batch 4.7 for <b>\$969.78</b> BVA Batch 4.8 for <b>\$253.02</b> BVA Batch 5.1 for <b>\$225,345.64</b> BVA Batch 5.2 for <b>\$77,564.23</b> BVA Batch 5.3 for <b>\$216,526.10</b>	Motion by Commissioner: Stewart	Moved to approve the BVAs as presented.
	2 <sup>ND</sup> by Commissioner: Tate	
	Carried/Vote	
<b>April Amended Payroll: \$527,930.59</b> <b>April OA Payroll: \$4,684.77</b> <b>May Payroll: \$517,306.99</b>	Motion by Commissioner: Pearson	Motion to approve the payrolls as presented.
	2 <sup>ND</sup> by Commissioner: Stewart	

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	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
<b>Adjourn Meeting</b>	Motion by Commissioner: Stewart	Motion to adjourn the meeting at 7:47 p.m.
	2 <sup>ND</sup> by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: