

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 03/22/2021

Time: 7:00 p.m.

Place: Virtual Meeting using Teams

Meeting called to order by Chair Pearson at 7:02 p.m.		
Present: Commissioner Huntington, Commissioner Neupert, Commissioner Pearson, Commissioner Stewart, Commissioner Gregory, Chief Smith, AC LaGrandeur, AC Abrigo, DAS Patti, DA Luther and Community Services Specialist Laboda		
<u>Topic</u>	<u>Action</u>	<u>Assigned/ Deadline</u>
<u>Meeting Agenda:</u> The Board reviewed the meeting agenda. The agenda was approved as presented. Approved	*MSC	
<u>Meeting Minutes:</u> A review of the meeting minutes from the March 8 th , 2021 Board Meeting was conducted. The minutes were approved as presented. Approved	*MSC	
<u>Blanket Voucher Approval (BVA):</u> The following batches were presented for approval: BVA Batch #3.2 for \$48,026.79. Commissioner Stewart reviewed the BVA with the Board. Some items reviewed included in BVA Batch 3.2, Ergo for \$500 which is for our annual membership for National Testing for new hires. Kent Bruce – KDBCO for \$538.18 which was for Emergency Lights for EJ575, Mettler-Toledo LLC for \$873.91 which was for the calibration of our truck sales, Ray Poland and Sons in the amount of \$2,374.02 which was for 55 gallons of fire foam and Stryker Sales Corporation for \$4,502.79 which was for 3 Life Pak Recorders. Approved	*MSC	
<u>Resolutions:</u> The following Resolutions were presented for approval: Approved		
<ul style="list-style-type: none"> • Resolution 2021-08 –Sole Source MagneGrip Vehicle Exhaust System 	*MSC	
<u>Public Comment:</u> Chair Pearson called for public participation. There was none.		
<u>Unfinished Business:</u>		
Payroll Revision – DAS Patti informed the board that the original amount approved at our previous board meeting for payroll was \$554,356.37 and the revised payroll amount is \$550,765.42. This is a difference of \$3,590.95 which is due to the removal of the Non-uniform retro pay that was added which will need to be added at a later date.	*MSC	

03/22/21 - Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p>Update on State Audit: DAS Patti informed the board that we are still waiting for an exit date and as soon as we receive one we will share that with the Board.</p>		
<p><u>New Business:</u></p> <p>ILA Kitsap Co. Training Consortium – Chief Smith informed the board that there has been a minor change allows for an exit strategy in the event an agency wants to get out of the consortium they would have to provide notice by August 31st and they then would be out until the end of the year. If you give notice after August 31st then they would be required to pay for the following year and you wouldn't get out until the end of the following year. Originally it required a year's notice and now it is a 90 days' notice that has been put into place. Also, Brian Snure is in agreement with the document.</p>	<p>*MSC</p>	
<p><u>Public Comment:</u> Chair Pearson called for public participation. There was none.</p>		
<p><u>Good of the Order:</u></p> <p>Commissioner Neupert provided the board a reminder that 03/23/2021 is the County Association and Kitsap 911 will be providing their annual metrics and they will also be talking about how they are working remotely during the pandemic. They will also be discussing the upgrade to the new radio system.</p> <p>DAS Patti informed the board that we have received a Public Records Request from the American Transparency group whom have sent us requests before. They are wanting to a report of all employees from 2020 that includes each employees' first name, middle name, last name, hire date, base salary, bonus/overtime, gross wages and position title. We also received an email from Brian Snure regarding this request stating that we must inform employees of the request and he stated that it is within the Public Records Act to disclose this information. If someone wanted to file an injunction then that would then stop us from sending out these records.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:21 p.m. Approved</p>	<p>*MSC</p>	

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DocuSigned by:

Patrick Pearson

Commissioner
FCB9DB477...

DocuSigned by:

Wilson Stewart

Commissioner
BFD9FD83D480...

DocuSigned by:

Stephen Newport

Commissioner
F4DF1A46C...

DocuSigned by:

John Huntington

Commissioner
FAA8A87301F4DE...

DocuSigned by:

Lynne

Commissioner
C6DE84B2...

DocuSigned by:

Katie Patti

Attest
C0E988E2A9140B...

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**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
ACTION ITEMS**

Topic	Motion	
Acceptance of the Agenda	Motion by Commissioner: Stewart	Motion to approve the agenda as presented. Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Approval of the Minutes for 03/08/2021	Motion by Commissioner: Huntington	Motion to approve the minutes as presented. Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Neupert	
	Carried/Vote	
Voucher Approval: BVA No. 3.2 for \$48,026.79	Motion by Commissioner: Stewart	Moved to approve the BVA's as presented. Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 ND by Commissioner: Huntington	
	Carried/Vote	
Resolution: 2021-08 – Sole Source MagneGrip Vehicle Exhaust System	Motion by Commissioner: Neupert	Moved to approve resolution 2021-08 as presented.
	2 ND by Commissioner: Huntington	

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*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Payroll Revision: \$550,765.42	Motion by Commissioner: Stewart	Moved to approve the revised payroll as presented.
	2 ND by Commissioner: Huntington	
	Carried/Vote	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
ILA Kitsap Co. Training Consortium	Motion by Commissioner: Neupert	Moved to approve the ILA Training Consortium as presented.
	2 ND by Commissioner: Huntington	
Adjourn Meeting	Motion by Commissioner: Neupert	Motion to adjourn the meeting at 7:21p.m
	2 ND by Commissioner: Huntington	