

NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS

Date: 11/27/17  
Time: 7:15 p.m.  
Place: 26642 Miller Bay Rd. NE., Kingston, WA

**Meeting called to order by Chair Stewart at 7:15 p.m.**

**Present:** Commissioner Gregory, Commissioner Neupert, Commissioner Pearson, Commissioner Espinosa, Chief Smith, A/C LaGrandeur, A/C Moran, A/A Moran, Community Services Specialist Laboda, B/C Abrigo, B/C Murray, Carli Pruet and John Huntington

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <b><u>Acceptance of the Agenda</u></b> —was conducted. Chair Gregory asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chair Gregory stated that there is an amended payroll to be reviewed. The agenda was approved as amended. <b>Approved</b>	<b>*MSC</b>	
<b><u>Call Public Budget Hearing to Order</u></b> —Chair Gregory called the <b><u>Public Budget Hearing to order at 7:16 p.m.</u></b> in accordance with RCW 84.55.120 – Budget Hearing to consider sources of the District.		
<b><u>Budget Hearing in Accordance with RCW 84.55.120; Resolution No. 2017-23 Certificate Summary Levy Request; Resolution No. 2017-20 Ordinance Resolution Fire; Resolution No. 2017-21 Ordinance Resolution EMS; Resolution 2017-22 IPD Ref 47 Resolution; Resolution No. 2017-23a IPD Substantial Need for Setting the Limit Factor for 2017 Tax Levies</u></b> —The budget documents were reviewed in their entirety by A/A Moran. A/A Moran explained each document. Each revenue source was considered. The following resolutions were reviewed and adopted. Resolution No. 2017-23 Certificate Summary Levy Request; Resolution No. 2017-20 Ordinance Resolution Fire; Resolution No. 2017-21 Ordinance Resolution EMS; Resolution 2017-22 IPD Ref 47 Resolution; Resolution No. 2017-23a IPD Substantial Need for Setting the Limit Factor for 2018 Tax Levies. A/A Moran stated that Resolutions No. 2017-22 & Resolution No. 23a is not necessary to approve; the resolutions are for illustrative purposes only. The resolutions were approved by the Board of Commissioners as presented. Chair Gregory asked for a motion to approve the 2018 Revenue Budget. Commissioner Espinosa made a motion to approve the bottom line Revenue Budget of \$9,599.311 for 2018 as presented and Commissioner Neupert seconded the motion. <b>Approved</b>	<b>*MSC</b>	

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<p><b><u>Adjourn Public Budget Hearing</u></b>—Chair Gregory called for a motion to adjourn the Public Budget Hearing of the 2018 Revenue Budget. <b><u>The Public Budget Hearing was adjourned at 7:34 p.m.</u></b> <b>Approved</b></p>	*MSC	
<p><b><u>The Regular Meeting was reconvened at 7:35 p.m.</u></b></p>		
<p>The <b><u>Approval of Minutes of the November 13, 2016 Regular Meeting</u></b>—was conducted. The Minutes were approved as presented. <b>Approved</b></p>	*MSC	
<p>The <b><u>Blanket Voucher Approval Batch No. 503387 in the amount of \$9,621.20</u></b>—was conducted. <b>Approved</b></p>	*MSC	
<p><b><u>Resolutions</u></b> —There was none.</p>	*MSC	
<p><b><u>Amended Payroll in the amount of \$2,848.07 for the month of November, 2017 for Enzo Foresta</u></b>—was conducted. A/A Moran stated that Enzo Foresta had exhausted all his FMLA time, vacation time and all the sick that had been donated to him by the middle of November. A/A Moran stated that not knowing if he was going to return to work, his check was adjusted for that reason; however, he had returned to work after November 16, 2017; therefore a supplemental payroll needed to be made. <b>Approved</b></p>	*MSC	
<p><b><u>Public Participation</u></b>—Chair Gregory called for Public Participation. There was none.</p>		
<p><b><u>Correspondence: (FYI)</u></b>—<i>the documents were circulated among the BOC</i></p> <ul style="list-style-type: none"> <li>• <b><u>Technical Rescue Mutual Aid Interlocal Agreement</u></b>—Staff Assistant Ariwoola stated that the Technical Rescue Mutual Aid Interlocal Agreement has been signed by all the agencies involved.</li> </ul>		
<ul style="list-style-type: none"> <li>• <b><u>Memorandum of Understanding Between the Suquamish Tribe and North Kitsap Fire &amp; Rescue – Kitsap Fire District #10 Regarding Impact Mitigation Fund Grant</u></b>—Staff Assistant Ariwoola stated that the Memorandum of Understanding Between the Suquamish Tribe and North Kitsap Fire &amp; Rescue has been executed and the funds have been received from the Suquamish Tribe.</li> </ul>		

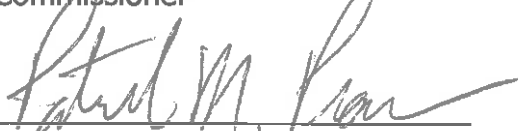
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<b>Unfinished Business:</b> <ul style="list-style-type: none"><li>There was no Unfinished Business to discuss.</li></ul>		
<b>New Business:</b> <ul style="list-style-type: none"><li><b>Verification of information on the WFC Fire Service Directory</b>— Chair Gregory asked the BOC to verify that their information listed on the WFC Fire Service Directory is accurate.</li></ul>		
<b>Public Participation</b> —Chair Gregory called for Public Participation. There was none.		
There being no further business to conduct, <b>the meeting was adjourned at 7:44 p.m.</b> Approved	<b>*MSC</b>	


  
Commissioner

  
Commissioner

  
Commissioner

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Commissioner

  
Commissioner

  
Attest

NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS

Date: 11/27/17  
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MOTION SHEET- 1 of 3

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: November 27, 2017 Time: 7:15 p.m.  
ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as amended
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution No. 2017-20 Ordinance Resolution Fire	Motion by Commissioner: Neupert	Motion to approve Resolution No. 2017-20 Ordinance Resolution Fire as presented
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution No. 2017-21 Ordinance Resolution EMS	Motion by Commissioner: Neupert	Motion to approve Resolution No. 2017-21 Ordinance Resolution EMS as presented
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Resolution No. 2017-23 Certificate Summary Levy Request	Motion by Commissioner: Espinosa	Motion to approve Resolution No. 2017-23 Certificate Summary Levy Request as presented
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention

11/27/17—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**MOTION SHEET- 2 of 3**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

Date: November 27, 2017 Time: 7:15 p.m.

**ACTION ITEMS**

Topic	Motion	
2018 Revenue budget	Motion by Commissioner: Espinosa	Motion to adopt the bottom line 2018 Revenue Budget of \$9,599,311
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Adjourn Public Budget Hearing	Motion by Commissioner: Pearson	Motion to adjourn the Public Budget Hearing at 7:34 p.m.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
Minutes 11/13/17 Regular Meeting	Motion by Commissioner: Neupert	Motion to approve the Minutes of November 13, 2017 as presented
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: "A" Gregory
BVA No. 503387 - \$9,621.20	Motion by Commissioner: Pearson	Motion to approve: BVA No. 503387 in the amount of \$9,621.20
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention

11/27/17—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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MOTION SHEET- 3 of 3

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: November 27, 2017 Time: 7:15 p.m.

ACTION ITEMS

Topic	Motion	
Amended Payroll for Enzo Foresta in the amount of \$2848.07	Motion by Commissioner: Pearson	Motion to approve the amended payroll for Enzo Foresta in the amount of \$2,848.07
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	
Adjournment	Motion by Commissioner: Pearson	Motion to adjourn the Meeting at 7:50 p.m.
	2 <sup>ND</sup> by Commissioner: Neupert	
	Carried/Vote	
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	

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11/27/17—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)