

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 10/23/17

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Gregory at 7:15 p.m.

Present: Commissioner Neupert, Commissioner Pearson, Commissioner Gregory, Commissioner Stewart, Commissioner Espinosa, Chief Smith, A/C LaGrandeur, A/C Moran , B/C Murray, Tom Curley and John Huntington

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Gregory asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chair Gregory requested to add the following item under <u>New Business: Technical Rescue Mutual Aid Interlocal Agreement</u> . In addition, Chair Gregory requested to move the following item under <u>Good of the Order; Sunshine Fund</u> . The agenda was approved as amended. Approved	*MSC	
The approval of <u>Minutes of the October 09, 2017 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 501874 in the amount of \$48,173.81</u> —was reviewed. Approved	*MSC	
<u>Resolutions</u> —There were no resolutions to approve.	*MSC	
<u>Public Participation</u> —Chair Gregory called for Public Participation. There was none.		
<u>Correspondence: (FYI)</u> — <i>the documents were circulated among the BOC</i> <ul style="list-style-type: none"> <u>Letter from Office of the Washington State Auditor; Par McCarthy - Accountability Audit Report for Kitsap County Fire Protection District No. 10 (North Kitsap Fire and Rescue for the period January 1, 2015 through December 31, 2016)</u>—Chair Gregory circulated the Accountability Audit Report among the Board. Chair Gregory asked Commissioner Neupert about the Exit Interview with the State Auditor. Commissioner Neupert stated that there were a few things that need to be address; however, the one problem has to do with the county. 		

10/23/17—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><u>Unfinished Business:</u> There was no Unfinished Business to discuss.</p>		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • <u>Changing Commissioner Meeting Time to 7:00 p.m.</u>—Chair Gregory stated that she thought that at the last Commissioner Meeting it was decided to table this item until the first meeting in January. Commissioner Pearson stated that it needs to be decided before the end of the year. After discussion, it was decided to table this item until December 11, 2017. 	<p>Add to the Agenda for December 11, 2017: <i>Changing Commissioner Meeting time to 7:00 p.m.</i></p>	<p>Staff Assistant Ariwoola / 12/07/17</p>
<ul style="list-style-type: none"> • <u>Sunshine Fund</u>—Moved to the Good of the Order. 		
<ul style="list-style-type: none"> • <u>Technical Rescue Mutual Aid Interlocal Agreement (ILA)</u>—A/C LaGrandeur stated that he emailed the Technical Rescue Mutual Aid ILA earlier today for the Board to review. A/C LaGrandeur stated that Central Kitsap Fire & Rescue (CKF&R) has taken the on the role of being the lead agency for our Technical Rescue Team in Kitsap County. In taking on the role, CKF&R generated an Interlocal Agreement (ILA) for all participating agencies involved to cover the basic rules and engagement for the Tech Rescue Team. A/C LaGrandeur stated that he received an email from CKF&R Operation Chief asking if we could get the ILA reviewed, signed and deliver back to them so they can move forward with part two of the process which is creating a resolution to establish a new fund account with Kitsap County Treasurer’s office. A/C LaGrandeur distributed a copy of the resolution for the Board to review. A/C LaGrandeur stated that this resolution doesn’t need to be signed by our Board; it will be signed by CKF&R Board. Commissioner Neupert stated that he feels that Brian Snure should take a look at the ILA. Commissioner Neupert stated that he has a couple concerns regarding the ILA particularly the provisions pertaining to equipment and the fund account. Commissioner Neupert stated that it states that the equipment belongs to the Fire Chief’s Association and if the ILA dissolves the funds will go back to the Fire Chief’s Association. Discussion ensued. After discussion, it was requested for Chief Smith to e-mail the ILA to Brian Snure to review. Chair Gregory requested for Staff Assistant Ariwoola to table this item until the next Commissioner Meeting on November 13, 2017. 	<p>Send Technical Rescue Mutual Aid ILA to Brian Snure to review</p> <p>Add to the Agenda for November 13, 2017: <i>Technical Rescue Mutual Aid ILA</i></p>	<p>Chief Smith / ASAP</p> <p>Staff Assistant Ariwoola / 11/09/17</p>

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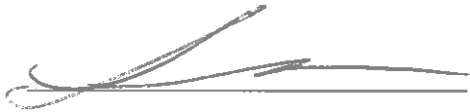
Time: 7:15 p.m.

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Public Participation—Chair Gregory called for Public Participation. There was none.

There being no further business to conduct, **the meeting was adjourned at 7:41 p.m. Approved**

***MSC**



Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



Attest

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MOTION SHEET- 1 of 1

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: October 23, 2017 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Stewart	Motion to approve the Agenda as amended
	2 ND by Commissioner: Neupert	
	Carried/Vote	
Minutes 10/09/17 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 10/09/17 Regular Meeting as presented
	2 ND by Commissioner: Neupert	
	Carried/Vote	
BVA No. 501874 - \$48,173.81	Motion by Commissioner: Pearson	Moved to approve: BVA No. 501874 in the amount of \$48,173.81
	2 ND by Commissioner: Stewart	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the Meeting at 7:41 p/m/.
	2 ND by Commissioner: Neupert	
	Carried/Vote	

* O = Opposed; A = Abstention

10/23/17—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)