

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 03/27/17

**Time:** 7:15 p.m.

**Place:** 26642 Miller Bay Rd. NE, Kingston, WA

**Meeting called to order by Vice Chair Neupert at 7:15 p.m.**

**Present:** Commissioner Neupert, Commissioner Pearson, Commissioner Espinosa, Commissioner Stewart, Chief Smith, A/C LaGrandeur, A/C Moran, Community Services Specialist Laboda, B/C Murray, Lt. Mock, FF/PM Thompson and Tom Curley

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <b>Acceptance of the Agenda</b> —was conducted. Vice Chair Neupert asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. Chief Smith stated that he would like to add the following item under <i>New Business</i> : <b>Legislative Alert: SB 5048</b> . <b>Approved</b>	<b>*MSC</b>	
The approval of <b>Minutes of the February 27, 2017 Regular Meeting</b> —was conducted. The Minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
<b>The approval of Minutes of the March 13, 2017 Regular Meeting</b> —was conducted. The Minutes were approved as presented. <b>Approved</b>	<b>*MSC</b>	
The <b>Blanket Voucher Approval Batch No. 492246 in the amount of \$63,560.26</b> —was reviewed. Vice Chair Neupert had a question regarding the payment on Voucher No. 1421096 for \$1,951.62 to Bruce Titus Port Orchard Ford. A/C LaGrandeur stated that the expense was for work done on an engine for East Jefferson. In addition, Vice Chair Neupert had another question regarding the payment on Voucher No. 1421008 for \$7,060.47 to Locality Media, Inc. A/C LaGrandeur stated that the expense was for payment to a subscription service for a pre-fire program. A/C LaGrandeur stated that the fire department will have electronic access to build records, our own pre-fire drawing are loaded into the software, etc. In addition, Locality Media will be responsible for maintenance and upgrades as long as we have a subscription service. A/C LaGrandeur stated that it will be an annual fee if we continue with the program. <b>Approved</b>	<b>*MSC</b>	
<b>Resolution</b> —There was no resolutions.		

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<p><b>Public Participation</b>—Vice Chair Neupert called for Public Participation. There was none.</p>		
<p><b>Correspondence: (FYI)</b>—<i>the documents were circulated among the BOC</i></p> <ul style="list-style-type: none"> <li>• There was no correspondence.</li> </ul>		
<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>• <b>Future Funding Options</b>—Chief Smith stated that discussion has occurred for the last couple of months regarding which option is the best one to decide on. Discussion ensued. Chief Smith stated that he would like for the Board of Commissioners to make a motion at tonight’s meeting so that we can move forward. Chief Smith stated that once the BOC decide which option to go with he would contact Brian Snure to review the entire option with him to make sure everything is okay. Vice Chair Neupert stated that he feels at this point that the Board needs to select an option and put the other two options on the background just in case we have to choose another option. Commissioner Stewart made a motion to adopt Option C (which means to run a Maintenance &amp; Operations Levy in 2017, renew an EMS Levy in 2018 and retire the current bond). Commissioner Pearson seconded the motion. Vice Chair Neupert would like to have at the next meeting on April 10, 2017 for Chief Smith to identify what kind of M&amp;O Levy are we going for, i.e. dollar amount, percentage, etc. Chief Smith stated that he will be meeting with Brian Snure to discuss the M&amp;O Levy and what it involves. Vice Chair Neupert stated that we need to have a capital plan in place. Chief Smith stated that we already have a capital plan ready to go. Commissioner Pearson asked if we need to decide tonight when we are going to run an M&amp;O Levy. Chief Smith stated that in April, the Board can decide if we should run an M&amp;O Levy in the Primary Election, August 1, 2017 or the General Election, November 7, 2017.</li> </ul> <p><b>Approved</b></p>	<p><b>*MSC</b></p>	
<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• <b>Legislative Alert: SB 5048</b>—Chief Smith stated that he received a Legislative alert for <i>SB 5048</i>. Chief Smith stated that the Senate Republican budget passed a 25/24 vote to make the following modification in RCW 41.26 as follows: “Except for fire protection districts under Title 52 RCW, during the 2017-2019 fiscal biennium, the employer shall contribute both the employer and state shares of the cost of the retirement system for any of it employees who are members of the Washington law enforcement officers’ and firefighters’ retirement system.” It is the intent of the legislature that this policy will be continue in</li> </ul>		

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<p>subsequent biennia. During the 2017-2019 fiscal biennium except for employers that are fire protection districts formed under Title 52 RCW the cost of the minimum benefits as defined in this plan shall be funded on the following ratio: Employer contributions shall be fifty percent and employee contributions shall be fifty percent. It is the intent of the legislature that is policy will be continue in subsequent biennia. Title 52 RCW governs fire protections districts and RFAs, though there is no formal definition of a fire protection district in this section of law. Discussion ensued. Chief Smith encouraged the Commissioners to contact our senators, especially the republican senators regarding SB 5048. Chief Smith will forward the document to the Board.</p>		
<ul style="list-style-type: none"> <li>• <b>Surface Pro 4</b>—A/C Moran stated that he wanted to know when all five commissioners will be available to have training on the Surface Pro 4. After discussion, it was decided to have training on the Surface Pro 4 on April 24 2017 at 7:30 p.m. A/C Moran stated that A/A Moran and A/C LaGranduer will attended the Commissioner Meeting on April 24, 2017 to obtain the training. Commissioner Stewart stated that he will not be available to come that day; however, he will go to their office to obtain training.</li> </ul>		
<p><b>Public Participation</b>—Vice Chair Neupert called for Public Participation. There was none.</p>		
<p>There being no further business to conduct, <b>the meeting was adjourned at 7:57 p.m. Approved</b></p>	<p><b>*MSC</b></p>	


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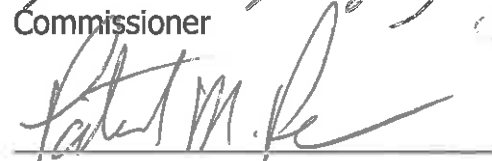
Date: 03/27/17

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

  
Commissioner

  
Commissioner

  
Commissioner

  
Commissioner

  
Commissioner

  
Attest

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**Time:** 7:15 p.m.

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**MOTION SHEET- 1 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** March 27, 2017    **Time:** 7:15 p.m.

**ACTION ITEMS**

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Stewart	Motion to approve the Agenda as amended
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
Minutes 02/27/17 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 02/27/17 Regular Meeting as presented
	2 <sup>ND</sup> by Commissioner: Espinosa	
	Carried/Vote	
Minutes 03/13/17 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 03/13/17 Regular meeting as presented
	2 <sup>ND</sup> by Commissioner: Espinosa	
	Carried/Vote	
BVA No 492246 - \$63,560.26	Motion by Commissioner: Pearson	Moved to approve: BVA No. 492246 in the amount of \$63,560.26
	2 <sup>ND</sup> by Commissioner: Stewart	
	Carried/Vote	

\* O = Opposed; A = Abstention

03/27/17—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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**MOTION SHEET- 2 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** March 27, 2017    **Time:** 7:15 p.m.  
**ACTION ITEMS**

Topic	Motion	
Future Funding Options	Motion by Commissioner: Stewart	Motion to adopt Option C (which means to run a Maintenance & Operations Levy in 2017, renew an EMS Levy in 2018 and retire the current bond).
	2 <sup>ND</sup> by Commissioner: Pearson	
	Carried/Vote	
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the Meeting at 7:57 p.m.
	2 <sup>ND</sup> by Commissioner: Espinosa	
	Carried/Vote	
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	
	Motion by Commissioner:	
	2 <sup>ND</sup> by Commissioner:	
	Carried/Vote	

\* O = Opposed; A = Abstention