

**NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS**

**Date:** 05/23/16  
**Time:** 7:15 p.m.  
**Place:** 26642 Miller Bay Rd. NE, Kingston, WA

	<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
<p><b>Meeting called to order by Vice-chair Neupert at 7:15 p.m.</b>  <b>Present:</b> Commissioner Pearson, Commissioner Neupert, Commissioner Espinosa, A/C LaGrandeur, Special Services Specialist Laboda, FF/Paramedic Matthew Thompson, Tom Curley and LT Alex Hickey.</p>			
	<p>The <u>Acceptance of the Agenda</u>—was conducted. Vice-chair Neupert called for any additions or deletions to the agenda. There were none. The Agenda was approved as submitted. <b>Approved</b></p>	*MSC	
	<p>The approval of <u>Minutes of the May 9, 2016 Regular Meeting</u>—was conducted. The Minutes were approved as presented. <b>Approved</b></p>	*MSC	
	<p>The <u>Blanket Voucher Approval Batch No. 477752 in the amount of \$25,143.78;</u>—was reviewed. <b>Approved</b></p>	*MSC	
	<p><u>Resolutions.</u> There was none.</p>		
	<p><u>Public Participation</u>—There was none.</p>		
	<p><u>Correspondence: (FYI)</u>— There was none.</p>		
	<p><u>Unfinished Business:</u></p> <ul style="list-style-type: none"> <li>➤ <u>Policy Review/Revision/Adoption</u>—was conducted. The following policies were discussed:</li> <li>➤ <u>Commissioner Elected Positions</u>— was reviewed and approved an amended.</li> <li>➤ <u>Legal Status and Operation</u>—was reviewed and approved an amended.</li> </ul>		

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<ul style="list-style-type: none"> <li>➤ <b><u>Board of Commissioners &amp; Board Secretary Duties</u></b>—was reviewed and approved as amended. Commissioner Stewart re-worded the Sub Committee section on bullet #3.</li> <li>➤ <b><u>Board of Commissioner Meetings</u></b>— 100-00030P1 was reviewed and approved as amended.</li> <li>➤ <b><u>Public Records Policy</u></b> – The board asked that this series including the forms be reviewed by Attorney Brian Snure for compliance. - <b>Approved</b></li> </ul>	<p><b>*MSC</b></p>	
<p><b><u>M81 responds to Hood Canal Bridge for the search of a WSDOT worker and his vehicle.</u></b>  AC LaGrandeur reported that our Marine unit responded to aid in the search for the missing WSDOT worker and his vehicle. Marine 81 has sonar equipment that no other marine units have regionally. He stated that while we are usually dispatch for rescue efforts this particular engagement was in conjunction with our grant responsibilities to provide regional assets where needed. Our Chaplain also responded to the scene. The board stated this served as good training. AC LaGrandeur concurred. Our crews were pinpointed a few target areas that assisted the other resources in the discovery of the actual location of the vehicle. We received a call today from WSDOT requesting our boat be on standby tomorrow to respond when they bring up the vehicle if KCSO is unable to get one of the three boats they have out of service back on line. We have received many thanks from the WSDOT and KCSO for our assistance in this effort.</p> <p>Commissioner Neupert noted that tomorrow night’s Kitsap County Fire Commissioner Meeting is being hosted here. Initially there was going to be a field trip for the other county fire commissioners to take a tour of our new Marine vessel. Since there is a possibility the boat will be deployed to the Hood Canal scene he advised Commissioner Ellingson we would be cancelling the boat tour. Commissioner Neupert thought we should have someone here to explain the boats capabilities since there seems to be a high interest in the boat especially after it assisted in the Port Orchard Marina Fire.</p>		
<p><b><u>Public Participation</u></b>—Vice-chair Neupert called for Public Participation. There was none.</p>		

05/23/16—Regular Meeting

\*Motion Moved / Seconded / Carried (See attached Motion Sheet)

NORTH KITSAP FIRE & RESCUE  
BOARD OF FIRE COMMISSIONERS

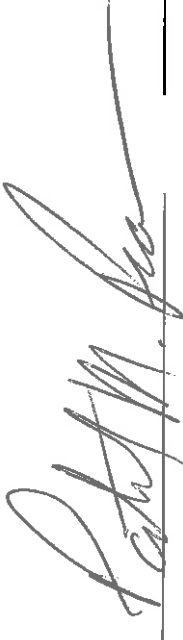
Date: 05/23/16

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There being no further business to conduct, the meeting was adjourned at 7:41 p.m. Approved

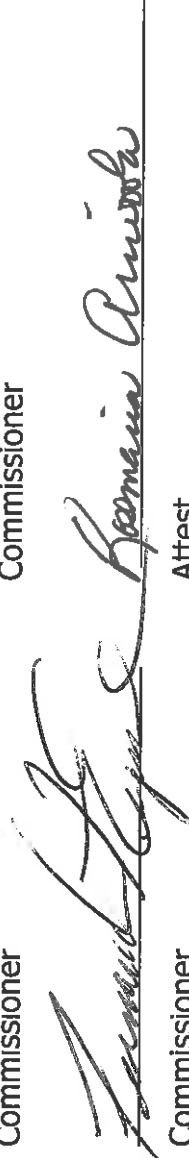
\*MSC

  
Commissioner

Commissioner

  
Commissioner

Commissioner

  
Commissioner

Attest

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**Date:** 05/23/16  
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**MOTION SHEET- 1 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** May 23, 2016    **Time:** 7:15 p.m.  
**ACTION ITEMS**

Topic	Motion	Motion to approve the agenda as submitted
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	2 <sup>ND</sup> by Commissioner: Espinosa	
	Carried/Vote	
Minutes 05/09/16 Regular Meeting	Motion by Commissioner: Pearson	Motion to approve the Minutes of 05/09/16 Regular Meeting as presented
	2 <sup>ND</sup> by Commissioner: Espinosa	
	Carried/Vote	
BVA No. 477752 - \$25,143.78	Motion by Commissioner: Pearson	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: Moved to approve: BVA No. 477752 in the amount of \$25,143.78
	2 <sup>ND</sup> by Commissioner: Espinosa	
	Carried/Vote	
Policy 100-000030P1 Board of Commissioner Meetings	Motion by Commissioner: Pearson	Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote: Moved to approve: Board of Commissioner Meetings No. 100-00030P1
	2 <sup>ND</sup> by Commissioner: Espinosa	
	Carried/Vote	
		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:

\* O = Opposed; A = Abstention

05/23/16—Regular Meeting  
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**MOTION SHEET- 2 of 2**

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING**

**Date:** May 23, 2016    **Time:** 7:15 p.m.  
**ACTION ITEMS**

Topic	Motion	Y	N	*Vote:
Public Records Policy and associated forms 100-00050 were tabled for legal review	Motion by Commissioner: Pearson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*Vote:
	2 <sup>ND</sup> by Commissioner: Espinosa			
	Carried/Vote			
Approval for the 2016-2017 ESIP Insurance Proposal	Motion by Commissioner: Pearson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*Vote:
	2 <sup>ND</sup> by Commissioner: Espinosa			
	Carried/Vote			
Adjournment	Motion by Commissioner: Pearson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*Vote:
	2 <sup>ND</sup> by Commissioner: Espinosa			
	Carried/Vote			
	2 <sup>ND</sup> by Commissioner:			
	Carried/Vote	<input checked="" type="checkbox"/>	<input type="checkbox"/>	*Vote:
	2 <sup>ND</sup> by Commissioner:			
	Carried/Vote	<input type="checkbox"/>	<input type="checkbox"/>	*Vote:

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