

**NORTH KITSAP FIRE & RESCUE
BOARD OF FIRE COMMISSIONERS**

Date: 12/28/15

Time: 7:15 p.m.

Place: 26642 Miller Bay Rd. NE, Kingston, WA

Meeting called to order by Chair Stewart at 7:15 p.m.

Present: Commissioner Stewart, Commissioner Neupert, Commissioner Gregory, Commissioner Pearson, Commissioner Espinosa, Chief Smith, Community Services Specialist Laboda, B/C Chief Steve Murray and FF/PM Mathew Thompson

<u>Topic</u>	<u>Action</u>	<u>Assigned to/ Deadline</u>
The <u>Acceptance of the Agenda</u> —was conducted. Chair Stewart asked the BOC to look at the agenda to see if there are any additions or deletions on the agenda that needs to be made. The Agenda was approved as presented. Approved	*MSC	
The approval of <u>Minutes of the December 14, 2015 Regular Meeting</u> —was conducted. The Minutes were approved as presented. Approved	*MSC	
The <u>Blanket Voucher Approval Batch No. 470842 in the amount of \$47,044.71</u> —was conducted. Approved	*MSC	
<u>Resolution No. 2015-25 Regularly Scheduled Meeting Dates Resolution 2015-25</u> —was conducted. Chair Stewart stated that the Commissioner Meetings will be on the second and fourth Monday of the month. Commissioner Neupert asked if the Regularly Scheduled Quarterly Meeting are listed on the resolution. Staff Assistant Ariwoola that the Regularly Scheduled Quarterly Meeting are listed on the document. Approved	*MSC	
<u>Correspondence: (FYI)—the documents were circulated among the BOC</u> <ul style="list-style-type: none"> • There was no correspondence. 		

12/28/15—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)

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<p><u>Unfinished Business:</u></p> <ul style="list-style-type: none"> • <u>2016 Budget Form (signature)</u>—The 2016 Budget was approved by the Board at the last meeting on December 14, 2015; however, the signature page was incorrect. The 2016 Budget Form was circulated to the Board to be signed. 		
<ul style="list-style-type: none"> • <u>2015 Audit</u>—Commissioner Gregory had a question regarding the results of the Audit that was recently done. Commissioner Neupert stated that there were no findings. In addition, Commissioner Neupert stated that there will not be a special audit for the boat grant. 		
<p><u>New Business:</u></p> <ul style="list-style-type: none"> • There was no New Business to discuss. 		
<p><u>Public Comments:</u> Chair Stewart called for Public Comments. There was none.</p>		
<p>There being no further business to conduct, the meeting was adjourned at 7:36 p.m. Approved</p>	<p>*MSC</p>	

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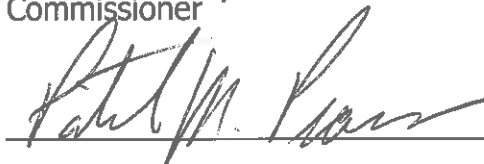
Place: 26642 Miller Bay Rd. NE, Kingston, WA



Commissioner



Commissioner



Commissioner



Commissioner



Commissioner



Attest

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MOTION SHEET- 1 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: December 28, 2015 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion	
The Acceptance of the Agenda	Motion by Commissioner: Pearson	Motion to approve the Agenda as presented
	2 ND by Commissioner: Espinosa	
	Carried/Vote	
Minutes 12/14/15 Regular Meeting	Motion by Commissioner: Neupert	Motion to approve the Minutes of 12/14/15 as presented
	2 ND by Commissioner: Pearson	
	Carried/Vote	
BVA No. 470842 - \$47,044.71	Motion by Commissioner: Pearson	Moved to approve: BVA No. 470842 in the amount of \$47,044.71
	2 ND by Commissioner: Neupert	
	Carried/Vote	
Resolution No. 2015-25 - 2016 Regularly Scheduled Meeting Dates	Motion by Commissioner: Pearson	Motion to approve Resolution No. 2015-25 - Regularly Scheduled Meeting Dates
	2 ND by Commissioner: Neupert	
	Carried/Vote	

* O = Opposed; A = Abstention

12/28/15—Regular Meeting

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MOTION SHEET- 2 of 2

BOARD OF FIRE COMMISSIONERS REGULAR MEETING

Date: December 28, 2015 **Time:** 7:15 p.m.

ACTION ITEMS

Topic	Motion		
Adjourn Meeting	Motion by Commissioner: Pearson	Motion to adjourn the Meeting at 7:36 p.m.	
	2 ND by Commissioner: Neupert		
	Carried/Vote		Y <input checked="" type="checkbox"/> N <input type="checkbox"/> *Vote:
	Motion by Commissioner:		
	2 ND by Commissioner:		
	Carried/Vote		Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:
	Motion by Commissioner:		
	2 ND by Commissioner:		
	Carried/Vote		
	Motion by Commissioner:		
	2 ND by Commissioner:		
	Carried/Vote		Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:
	Motion by Commissioner:		
	2 ND by Commissioner:		
	Carried/Vote		Y <input type="checkbox"/> N <input type="checkbox"/> *Vote:

* O = Opposed; A = Abstention

12/28/15—Regular Meeting

*Motion Moved / Seconded / Carried (See attached Motion Sheet)